

---

Chamber Executive Officers:

Tyler Schulz, President • Kim Bresser, Vice President • Tim Holzman, Secretary • Ben Buteyn, Treasurer

---

**Agenda:**

- **Call to Order & Roll Call:**
  - 8:03 AM Bresser.
  - Present: Bresser, Holzman, Bresser, Straks, Ganz, Schlieve, Despres
- **Approval of October Minutes:** All Approved.
- **Approval of Financial Report:** All Approved.
- **Treasurer's Report:**
  - Would like to purchase QuickBooks to help with financials. Cost \$7.00 per month. All Approved.
  - Need to begin planning 2020 Budget, form sub-committee.
- **Executive Director Report:**
  - Family Feud Night a success. Still waiting on invoices.
  - Avenue of Angels: Dec 3<sup>rd</sup>- Dec 6<sup>th</sup>, Need help to hand out tickets & cookies.
  - Small Business Saturday & Ho Ho Holidays: Radio Ad approved.
  - Brisk Garland Sales.
  - Need content for Naturally Waupun.
- **Committee Updates:**
  - **Strategic Steering:**
    - Proposing 4 committees: Executive, Membership, Events, & Programming
    - Need to Update By-Laws for next annual meeting & get legal review.
    - Also need an annual report for Annual Meeting.
    - Need to meet with DPC to define common goal & working relationship.
  - **Volksfest:**
    - Need help winterizing trailer.
    - Need a status update for December meeting.
- **Important Dates:**
  - Small Business Saturday, November 30<sup>th</sup>
  - Chamber Cheers The Parlor Hair Boutique, December 2nd
  - Avenue of Angels, December 3<sup>rd</sup> – December 6<sup>th</sup>
  - Waupun Winter Market, December 14<sup>th</sup>
- **Next Meeting:**
  - December 10<sup>th</sup>, 8:00am
- **Adjourned: 9.23am**